

Your Building Process

THIS SECTION IS DESIGNED TO HELP YOU UNDERSTAND WHAT IS INVOLVED IN BUILDING YOUR HOME ADDITION AND WHEN YOU NEED TO START THE PROCESS.

Write your preferred start date: _____ Based on your start date your job will be completed by: _____
 *add up the weeks below to get your estimated completion date.

PROJECT STAGES	WHO NEEDS TO DO THIS?	STAGE TIME:	CUMULATIVE TIME:
1. FREE SITE VISIT	▶ You and Apex	▶ 1 week	▶ 1 week
2. FINANCE PRE-APPROVAL	▶ Only You	▶ 1 week	▶ 2 weeks
3. REQUEST QUOTE	▶ Only You	▶ 1 week	▶ 3 weeks
4. ON SITE MEASURE UP & QUOTE	▶ Only Apex	▶ 1 week	▶ 4 weeks
5. JOB QUOTED & ACCEPTED	▶ You and Apex	▶ 2 weeks	▶ 6 weeks
6. COUNCIL OR CERTIFIER PREPARATION & SUBMISSION	▶ Only Apex	▶ 8 weeks	▶ 14 weeks
7. CERTIFICATION OF JOB RECEIVED	▶ Only Apex	▶ Av. 6 weeks	▶ 20 weeks
8. FINAL CONTRACTS PREPARED & SIGNED	▶ You and Apex	▶ 1 week	▶ 21 weeks
9. PRE-CONSTRUCTION MEETING	▶ You and Apex	▶ 1 week	▶ 22 weeks
10. BUILDING COMMENCES	▶ Only Apex	▶ 15 weeks	▶ 37 weeks
10a. COUNCIL INSPECTIONS	▶ Only Apex		
10b. PROGRESSIVE PAYMENTS	▶ You and Apex		
10c. POSSIBLE JOB VARIATIONS	▶ You and Apex		
11. PRACTICAL COMPLETION	▶ You and Apex	▶ 1 week	▶ 38 weeks
12. OCCUPATION CERTIFICATE	▶ Only Apex	▶ 1 week	▶ 39 weeks
13. JOB COMPLETED	▶ You and Apex	▶ 1 week	▶ 40 weeks

* Please be aware that the above items are examples of things that can either delay or expedite your job timeline: eg: finance approval, council approval, material choices, inclement weather, building size, etc.

CREATING DESIGNS TO BUILD YOUR DREAMS

▶ CONTACT OUR TEAM: 1300 654 380 ▶ WWW.APEXALTERATIONS.COM.AU

